Students going to be: J2, S1, S2

Registration Form Due Date: 4/06/2023

Saint Francis Medical Center
College of Nursing

A Tradition of Excellence in Nursing Education

For students going to be J2s, S1s, S2s
Fall 2023 Class Schedule
and Registration Guide

511 N.E. Greenleaf Street
Peoria, Illinois 61603-3783

Website: www.sfmccon.edu

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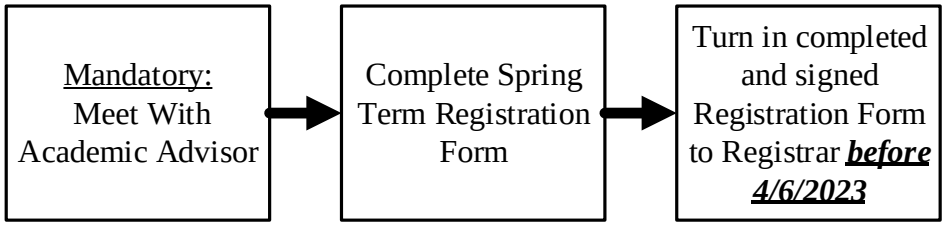
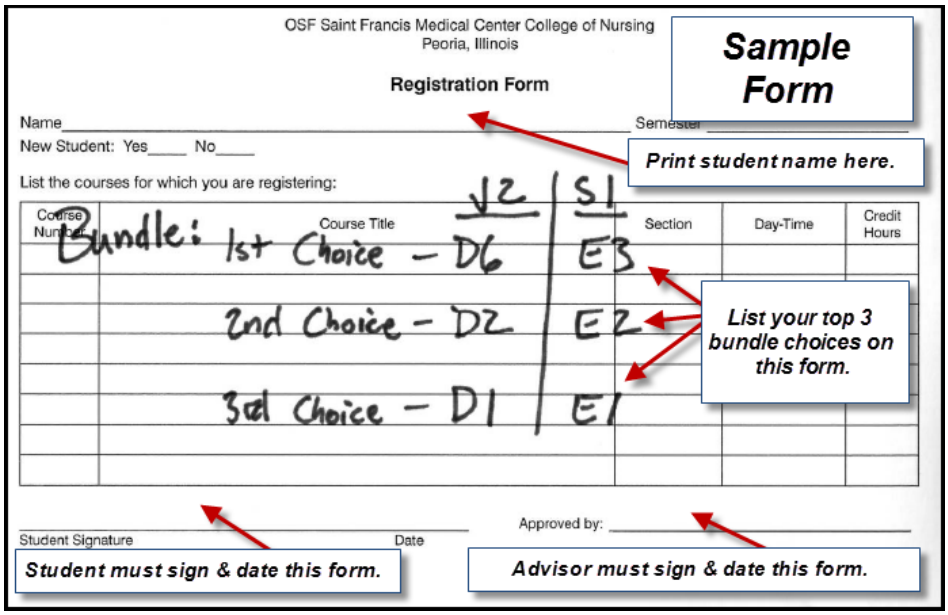
Registration Process Flowchart for J2s & S1s



REGISTRATION FORM EXAMPLE:



REGISTRATION FORM DUE DATE:

Thursday April 6, 2023

ONLINE - Registration for S2s

CURRENT STUDENT LEVEL SPRING 2023	ONLINE REGISTRATION ACCESS DATES	REGISTRATION METHOD
Spring 2023 – currently enrolled S1s and S2s	Mon 3/27/23 7:00 am – Thur 3/30/23 10:00 pm	Online in SONIS

Advisement/Registration

Course Bundling:

Students will register by selecting a course bundle versus individual courses and sections. This is a good thing and will greatly reduce scheduling conflicts for students. Course bundles *(see Course Bundle Charts)* have been created and contain all of the necessary J2 and S1 courses and lab sections to enable a student to be enrolled full time.

Academic Advisement:

- **Advisement for Fall classes ends 4/6/23**.
- All BSN students **MUST** meet individually with his/her Academic Advisor.
- It is the student's responsibility to make an appointment to see the advisor. Students are encouraged to either use email or leave a telephone message when trying to contact advisors. It is recommended that you develop at least three schedules in case your first selections are closed. The Registration Forms are to be submitted to the Registrar's Office.
- Check prerequisites in the College Catalog or click on College website http://www.sfmccon.edu. Prerequisites must be met before you register for the course.
- At this point online registration is not possible for course bundling so please choose three (3) course bundle options (and rank them) that are most convenient for you. The College will do its best to enroll you in your top choice.
- **While meeting with Academic Advisor, the student and the advisor will complete and sign the necessary Registration Form(s). The Registration Forms are to be submitted to the Registrar in office 628 of the College.**
- Students will not be registered for courses if they have delinquent financial obligations to the College or to financial aid programs.
- Class and clinical sections will be determined by registrations. The College reserves the right to limit enrollment in sections and to cancel a section for which there are insufficient registrations. The size of a clinical group is determined by limitations set by the clinical agency. **The College reserves the right to change or adjust course and clinical or lab schedules of students, as needed.**

Enrollment in Bundle Options for J2s and S1s

FULL TIME STUDENTS

J2 - Full time J2 students will be enrolled into one of the predefined full time course bundles (D1, D2, D5 or D6). Each full time course bundle contains a total of 16 credit hours and includes all of the J2 course lecture, lab and clinical requirements. **Please see page 7 of this guide to view Full Time J2 Course Bundle Options.**

S1 - Full time S1 students will be enrolled into one of the predefined full time course bundles (E1, E2 or E3). Each full time course bundle contains a total of 16 credit hours and includes all of the J2 course lecture, lab and clinical requirements. **Please see page 9 of this guide to view Full Time S1 Course Bundle Options.**

PART TIME STUDENTS

Students interested in enrolling part time, will use the list of courses and sections shown below to create a schedule. Students are required to complete a Registration Form (example above) with their desired schedule with help from their academic advisor and submit the form to the Registrar in office 628. **The College reserves the right to change or adjust course and clinical or lab schedules of students, as needed.**

SAMPLE BSN CURRICULUM SCHEDULE

First Semester:	*Credits*
321 Learning Strategies for Nursing Students	1
324 Conceptual Basis of Nursing I Theory	4
325 Conceptual Basis of Nursing I Clinical	2
314 Pharmacological Basis of Nursing Practice	3
312 Pathophysiology	4
310 Health Assessment	3
Total Semester Credit Hours	17

Second Semester (J2):	
330 Conceptual Basis of Nursing II Theory	**5**
331 Conceptual Basis of Nursing II Clinical	**5**
304 Nursing and Healthcare Ethics	**3**
322 Concepts of Care for the Older Adult	**3**
Total Semester Credit Hours	**16**

Third Semester (S1):	
426 Conceptual Basis of Nursing III Theory	**5**
427 Conceptual Basis of Nursing III Clinical	**5**
318 Research for Nursing Practice	**3**
434 Concepts in Nursing Management	**3**
Total Semester Credit Hours	**16**

Fourth Semester (S2):	
438 Conceptual Basis of Nursing IV Theory	**5**
439 Conceptual Basis of Nursing IV Clinical	**5**
412 Trends and Issues for Professional Nursing	**3**
431s Elective (Same elective options as before)	**3**
Total Semester Credit Hours	**16**

Total program credit hours – 124 (59 pre-requisite, 65 at the College of Nursing)

- - - - - - PAPER REGISTRATION FORM - - - - - -

DETAILED J2 COURSE SECTION LISTING

Course Section	Day	Time	Room	Faculty
304 Nursing and Healthcare Ethics – 3 Credits				
01 (On-line)	Thursday	0900-1200	N/A	TBD
02 (On-line)	Tuesday	TBD	N/A	TBD
322 Concepts of Care for the Older Adult – 3 Credits				
01 (On-line)	Testing on Thursdays	1300-1600	TBD	TBD
02 (On-line)	Testing on Tuesdays	0900-1200	TBD	TBD
330 Conceptual Basis of Nursing II Theory (Lecture) – 5 Credits *(This course will consist of 8 weeks mental health concepts and 8 weeks women's health concepts. Students will switch at midterm.)*				
A	Monday	0900-1130 & 1230-1500	TBD	TBD
B	Monday	0900-1130 & 1230-1500	TBD	TBD
331 Conceptual Basis of Nursing II Clinical – 5 Credits *(This course will consist of 8 weeks mental health concepts and 8 weeks women's health concepts. Students will switch at midterm.) Please note that the A1 and A3 mental health day shift clinicals start at 0800 while the B1 and B3 women's health clinicals will start at 0700).*				
A1	Tuesday	0800-1600	TBD	TBD
	Wednesday	0800-1600	TBD	TBD
B1	Tuesday	0700-1500	TBD	TBD
	Wednesday	0700-1500	TBD	TBD
A3	Thursday	0800-1600	TBD	TBD
	Friday	0800-1600	TBD	TBD
B3	Thursday	0700-1500	TBD	TBD
	Friday	0700-1500	TBD	TBD

The College reserves the right to change or adjust clinical or lab schedules of students as needed.

Fall 2023 J2 Bundles

Bundle:	Monday	Tuesday	Wednesday	Thursday	Friday
D1	**9 am-11:30 am** and **12:30 pm-3 pm** *330 A* Concepts II Lecture	**8 am- 4 pm** *331* A1 Concepts II Clinical	**8 am- 4 pm** *331* A1 Concepts II Clinical	**9 am-12 (noon)** **In seat** *304 01* Ethics **On-line** *322 01* Care of Older Adult	
D2	**9 am-11:30 am** and **12:30 pm-3 pm** *330 B* Concepts II Lecture	**7 am- 3 pm** *331* B1 Concepts II Clinical	**7 am- 3 pm** *331* B1 Concepts II Clinical	**9 am-12 (noon)** **In seat** *304 01* Ethics **On-line** *322 01* Care of Older Adult	
D5	**9 am-11:30 am** and **12:30 pm-3 pm** *330 A* Concepts II Lecture	**On-line** *304 02* Ethics **On-line** *322 02* Care of Older Adult		**8 am - 4 pm** *331* A3 Concepts II Clinical	**8 am - 4 pm** *331* A3 Concepts II Clinical
D6	**9 am-11:30 am** and **12:30 pm-3 pm** *330 B* Concepts II Lecture	**On-line** *304 02* Ethics **On-line** *322 02* Care of Older Adult		**7 am - 3 pm** *331* B3 Concepts II Clinical	**7 am - 3 pm** *331* B3 Concepts II Clinical

- - - - - - PAPER REGISTRATION FORM - - - - - -

DETAILED S1 COURSE SECTION LISTING

Course Section	Day	Time	Room	Faculty
426 Conceptual Basis of Nursing III Theory – 5 Credit Hours				
01 (In seat)	Monday	0900-1130 &	TBD	TBD
		1230-1500	TBD	TBD
427 Conceptual Basis of Nursing III Clinical – 5 Credit Hours				
01	Tuesday &	0700-1500 &	TBD	TBD
	Wednesday	0700-1500	TBD	TBD
02	Thursday &	0700-1500 &	TBD	TBD
	Friday	0700-1500	TBD	TBD
318 Research for Nursing Practice – 3 Credit Hours				
01 (On-line)	Arranged	TBD	N/A	TBD
02 (On-line)	Arranged	TBD	N/A	TBD
434 Concepts in Nursing Management – 3 Credit Hours				
02 (On-line)	Tuesday	0830-1130	TBD	TBD
03 (On-line)	Thursday	0830-1130	TBD	TBD

The College reserves the right to change or adjust clinical or lab schedules of students as needed.

FULL TIME – S1 COURSE BUNDLE OPTIONS

Fall 2023 S1 Bundles

Bundle:	Monday	Tuesday	Wednesday	Thursday	Friday
E1	**9 am-11:30 am** and **12:30 pm-3 pm** *426 01* Concepts III Lecture	**7 am- 3 pm** *427 01* Concepts III Clinical	**7 am- 3 pm** *427 01* Concepts III Clinical	**Online** **8:30 am-11:30 am** *434 03* Management **Online** *318 01* Research	
E2	**9 am-11:30 am** and **12:30 pm-3 pm** *426 01* Concepts III Lecture	**Online** **8:30 am-11:30 am** *434 02* Management **Online** *318 02* Research		**7 am- 3 pm** *427 02* Concepts III Clinical	**7 am- 3 pm** *427 02* Concepts III Clinical

S2s Register ONLINE

DETAILED S2 COURSE SECTION LISTING

UNDERGRADUATE – S2 Courses						
Course	**Course Name**	**Credits**	**Faculty**	**Max Seats**	**Location**	**Day and Time**
412 01	Trends and Issues for Professional Nursing Practice	3	TBD	25	Online	
438 01	Conceptual Basis of Nursing IV Theory	5	TBD	60	In Seat NRC Aud.	Tuesday 900 am – 300 pm
439 01	Conceptual Basis of Nursing IV Clinical	5	TBD	60	In Seat TBD	Wed & Thurs 700 am–330 pm
431cr3	Independent Study – Seminar & Clinical Arranged	3	TBD		Arranged	Arranged
431.2	Emergency Nursing Care of Clients	3	TBD	10	Adv. Lab	Mon 1-3 pm Additional 48 clinical hours TBD first day of class
431.4	Nursing Care of the Critically Ill Adult	3	TBD	10	Adv. Lab	Mon 9-11 am Friday clinical hours arranged
431.6	Nursing Care of the Critically Ill Child	3	TBD	10	Family Lab	Mon 9-11 am Additional 48 clinical hours on Fridays
431.15	Transcultural Nursing	3	TBD	25	Arranged	HYBRID

HYBRID - Courses are mostly asynchronous (students and faculty ARE NOT in the course at the same time) but will meet *live* synchronously for some classes (students and faculty ARE IN the course at the same time) via a videoconferencing system called Adobe Connect during the first week and additional times during the semester.

REGISTRATION AND STUDENT ACCOUNTS IMPLICATIONS:

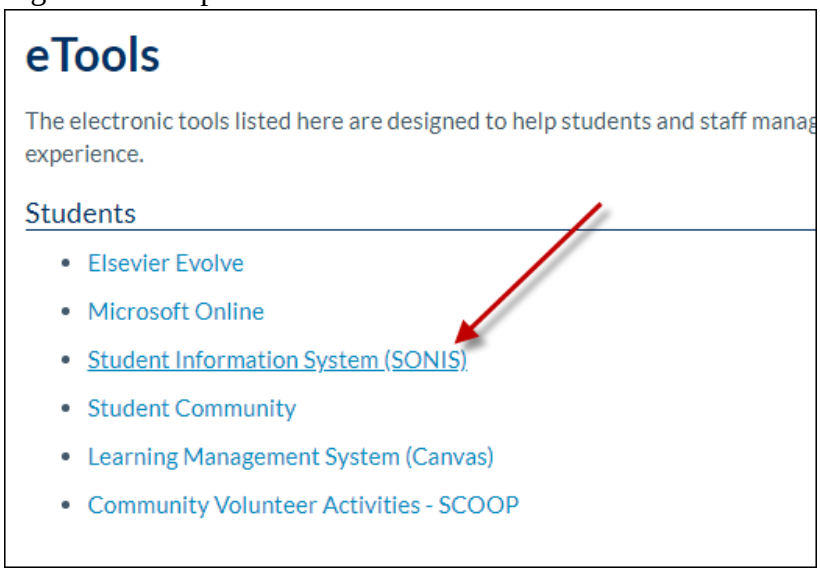
- To assure timely receipt of billing statements and to allow time needed to complete financial arrangements, please register as early as possible.
- Student Account payment is ***due 30 days prior to semester start***
  (Due date for Fall 2023 semester is July 14, 2023)
- Students who register **after** the tuition/fee due date must make **immediate** payment arrangements in the Student Finance Office, Room 710
- Students who register late and have an unpaid account balance by the tuition/fee due date may experience:
  * Delays in financial aid processing.
  * $25 monthly late charges on unpaid balance of account
  * Hold on class attendance
  * Unnecessary Stress!
- ***Please allow several weeks to process financial aid***
  * Students enrolled in 6 credit hours or more may be eligible for federal student loans or other financial assistance. The FAFSA must be filed and financial aid process complete. (*For more information please contact the Student Finance Office at 624-9932.)*
  * OSF employees utilizing **Tuition Waiver**/Reimbursement Education benefits must complete the appropriate form and submit to OSF HR. (Please see details on E-college Student Finance.) ***Special note: Waivers are applied to tuition only. All other fees are the student's responsibility.***

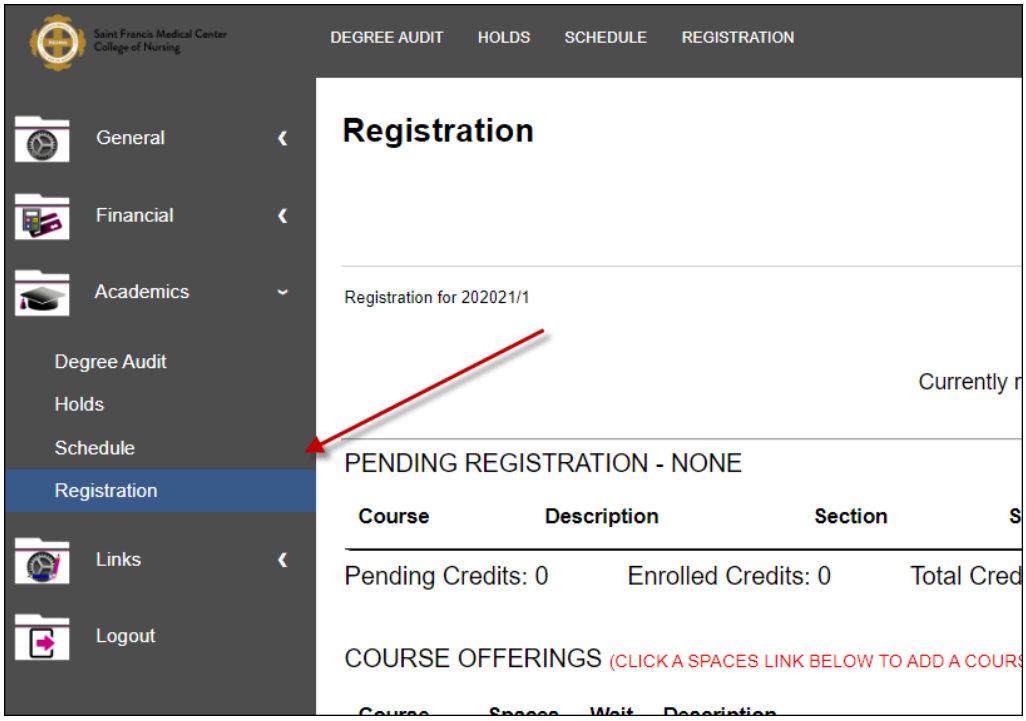
MINIMUM COMPUTER REQUIREMENTS

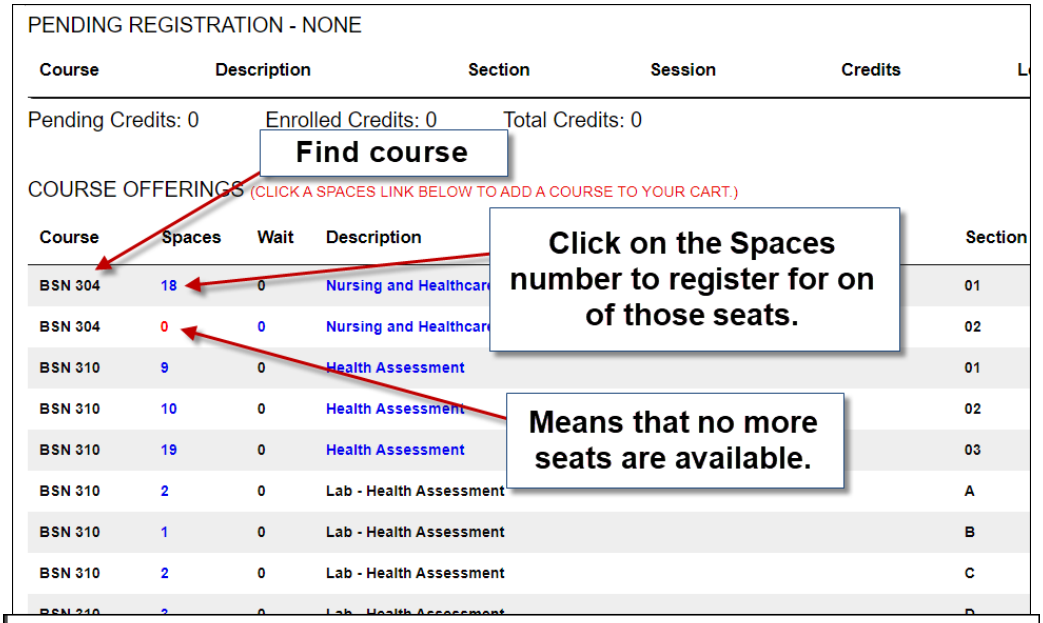
All College of Nursing courses require the use of a computer and an e-mail account. You may use the College's computer labs or your own personal computer. If you choose to use a personal computer the minimum requirements can be found in the current College of Nursing catalog.

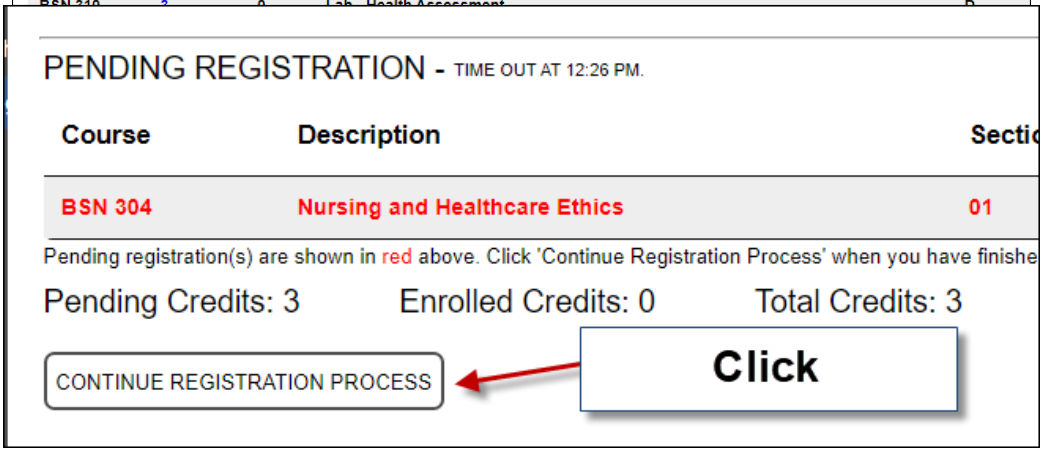
Online Registration Instructions – for Fall 2023 S2s

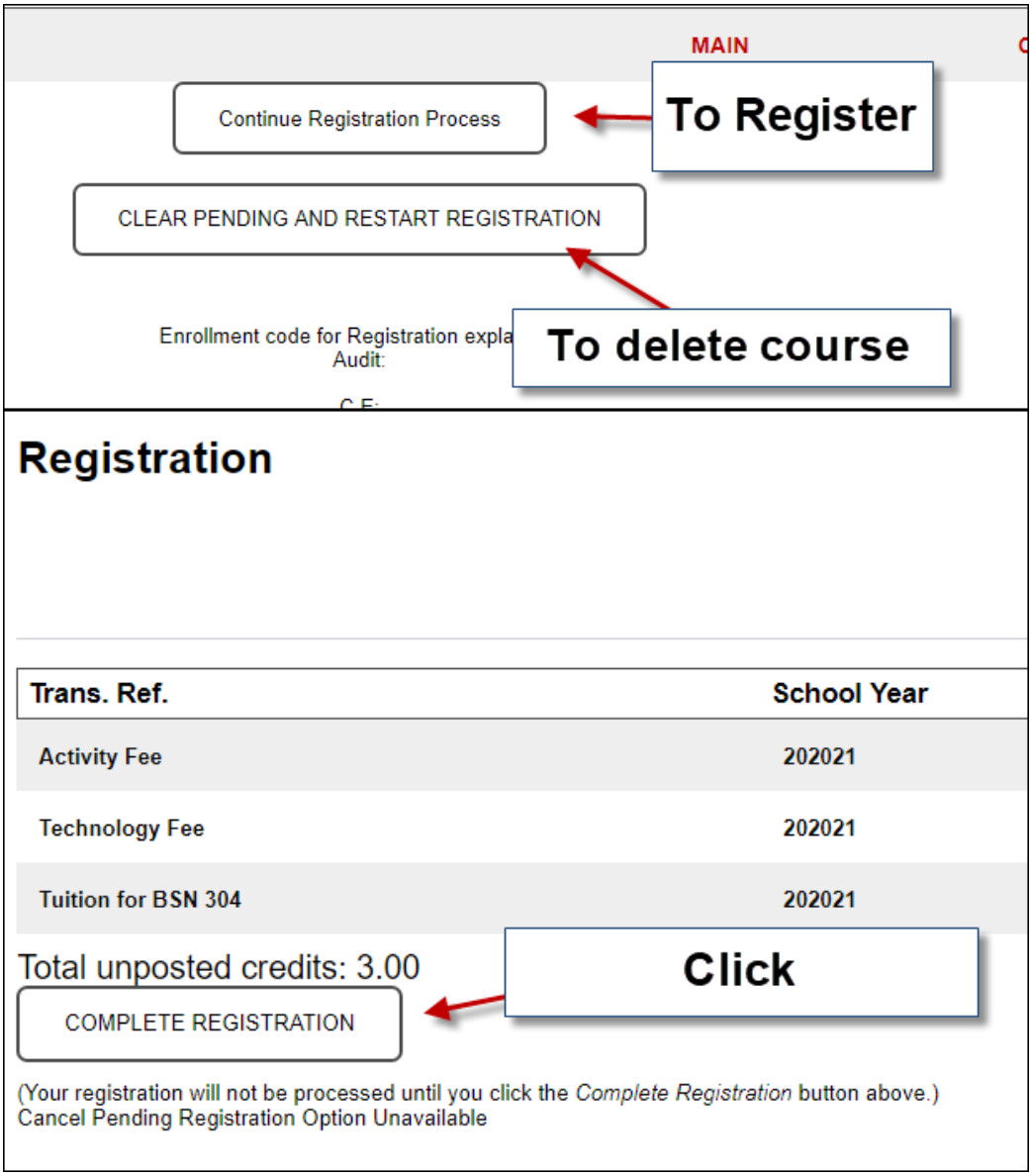
When online registration for Fall 2023 is available, log in to the Student Information System (SONIS) -Online Registration Steps:




Saint Francis Medical Center College of Nursing
DEGREE AUDIT
HOLDS
SCHEDULE
REGISTRATION
General
Financial
Academics
Degree Audit
Holds
Schedule
Registration
Links
Logout
Registration
Registration for 202021/1
PENDING REGISTRATION - NONE
Course
Description
Section
Pending Credits: 0
Enrolled Credits: 0
COURSE OFFERINGS (CLICK A SPACES LINK BELOW TO ADD A COURS


PENDING REGISTRATION - NONE
Course
Description
Section
Session
Credits
Pending Credits: 0
Enrolled Credits: 0
Total Credits: 0
Find course
COURSE OFFERINGS (CLICK A SPACES LINK BELOW TO ADD A COURSE TO YOUR CART.)
Course
Spaces
Wait
Description
Section
BSN 304
18
0
Nursing and Healthcare
01
BSN 304
0
0
Nursing and Healthcare
02
BSN 310
9
0
Health Assessment
01
BSN 310
10
0
Health Assessment
02
BSN 310
19
0
Health Assessment
03
BSN 310
2
0
Lab - Health Assessment
A
BSN 310
1
0
Lab - Health Assessment
B
BSN 310
2
0
Lab - Health Assessment
C
Click on the Spaces number to register for on of those seats.
Means that no more seats are available.


PENDING REGISTRATION - TIME OUT AT 12:26 PM.
Course
Description
BSN 304
Nursing and Healthcare Ethics
01
Pending registration(s) are shown in red above. Click 'Continue Registration Process' when you have finishe
Pending Credits: 3
Enrolled Credits: 0
Total Credits: 3
CONTINUE REGISTRATION PROCESS
Click



REGISTRATION IS COMPLETED. You can print a copy of your schedule.

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1. Other students will be registering at the same time. Course seats may fill up while you are in process.
2. You may register for all of your classes at once or you may register and finalize your courses one at a time
3. If you finalize a course and need to switch courses (or sections), you will need to complete and submit an Add/Drop Form through the Registrar's Office, Room 628.

****Please understand that we will try to place you in the courses and sections you have selected, but remember there are no registration guarantees. If you are placed in a different section for any reason, <u>you will be notified of the change.</u>**

Saint Francis Medical Center College of Nursing
Peoria, Illinois
2023-2024

Fall 2023 Semester

Fall Tuition Due	July 14, 2023
Faculty Return	August 7, 2023
BSN New Student Orientation	August 9 & 10, 2023
Classes Begin	August 14, 2023
Last Day to Change Registration	August 18, 2023
Labor Day Holiday	September 4, 2023
Last Day to Withdraw with "W"	October 20, 2023
No Classes	November 22, 2023
Thanksgiving Holiday	November 23-24, 2023
Classes End	December 1, 2023
Final Examinations	December 4-8, 2023
Graduate Program Recognition Dinner	December 8, 2023
Commencement	December 9, 2023
Faculty Last Day	December 15, 2023

Spring 2024 Semester

Spring Tuition Due	December 15, 2023
Faculty Return	January 8, 2024
BSN New Student Orientation	January 10 & 11, 2024
Classes Begin	January 15, 2024
Last Day to Change Registration (Add/Drop)	January 19, 2024
Last Class Day Before Spring Break	March 8, 2024
Spring Break	March 11-15, 2024
Classes Resume	March 18, 2024
Last Day to Withdraw with "W"	March 29, 2024
Good Friday Holiday	March 29, 2024
Classes End	May 10, 2024
Final Examinations	May 13-17, 2024
Graduate Program Recognition Dinner	May 17, 2024
Commencement	May 18, 2024
Faculty Last Day	May 31, 2024

Summer 2024 Session

Summer Tuition Due	April 19, 2024
Classes Begin	May 20, 2024
Memorial Day Holiday	May 27, 2024
Last Day to Withdraw with "W"	June 14, 2024
Independence Holiday	July 4, 2024
Classes End	July 12, 2024
Final Exams	July 15-16, 2024